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**MINUTES OF A MEETING OF THE MEMBERS ADVISORY GROUP  
OF THE SYDNEY CRICKET AND SPORTS GROUND TRUST  
HELD AT THE SYDNEY CRICKET GROUND  
ON WEDNESDAY 14 JUNE 2017 AT 4.30PM**

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**IN ATTENDANCE:** Mr David Gilbert – Trustee (Chairman)  
Ms Jane Coles – GM, Marketing, Membership & ICT  
Mr Michael Medway  
Ms Fabiola Gibson  
Ms Michelle Chinnery  
Ms Jo Topfer (Facilitator)  
Ms Michelle Ryan  
Mr Tony Davis  
Mr Nick Dacres-Mannings  
Mr Phillip Raymont  
Mr Phil Joyce  
Mr Brian Tegg  
Ms Sarah Jordan – Minutes

**APOLOGIES** Mr Phil Waugh  
Mr Peter Tzannes  
Mr Phillip Heads

**1 MINUTES OF THE PREVIOUS MEETING**

Mr Dacres-Mannings commented that the minutes should reflect that Ms Coles advised an email would be sent to members prior to the next meeting with information about MAG and that an email address would be created for members to send feedback to MAG.

The rest of the minutes were read and accepted.

**2 BUSINESS ARISING FROM PREVIOUS MEETING**

Mr Dacres-Mannings noted that an email didn't go out to members prior to this meeting. Ms Coles handed around draft EDM to MAG members.

It was suggested that information about MAG be put up on Stadium Club notice boards and/or included on the gym equipment screens prior to the Wallabies game for further promotion to Members.

**3 PROPOSED MEETING SCHEDULE**

Ms Coles asked if proposed dates on agenda suit MAG committee members. It was agreed that Members would email Ms Coles directly with the dates that they were unable to attend and that if 75% of the group could attend the date would go ahead.

#### **4 HOW MAG OPERATES – “HOUSE RULES”**

Ms Topfer explained the ‘house rules’ for the Mag Committee as follows:

- What happens in the room stays in the room “Chatham House Rules”
- Speak one at a time
- Respect the right to voice/respect the need to move on
- MAG to receive all information/two-way street

Mr Joyce suggested that a ‘parking lot’ be included for items that cannot be resolved or require additional time/thinking.

Ms Ryan suggested that all emails sent to the MAG be provided to the group unfiltered. Information is a two-way street.

Ms Coles advised that MAG be provided with two plans prior to the next meeting for the group’s review: Trust Corporate Plan and Membership Plan. The plans will serve as background information which will assist the group in the development of the MAG Vision, Objectives and KPIs.

#### **5 MAG ISSUES AND SOLUTIONS DATABASE**

Ms Topfer presented the proforma feedback to MAG and directed MAG members to pick which issues they thought needed the most attention.

The key concerns for MAG were (please refer to separate proforma for details):

- Atmosphere/facilities
- Seating/access
- Stadium Club facilities/services
- Catering/members bars

Ms Topfer advised that the minutes would reflect the feedback on the Solutions Database and would be included to set the agenda for upcoming meetings.

Ms Topfer asked Ms Coles to provide some comments on the proforma and distribute to the MAG with the minutes.

#### **6 OTHER BUSINESS**

Distribution of MAG contact details were requested and will be provided.

Ms Coles advised that she would like to present the 2017/18 Cricket Plan to the MAG at the 19 July meeting. She also advised that the Trust has advertised for a new Customer Service Manager role.

Ms Ryan suggested that MAG have smaller focus groups/working groups on specific issues i.e. Stadium Club, catering, etc. Mr Gilbert requested that the group work together in the first instance.

Ms Coles advised that the minutes for MAG will be included in the August Business Committee papers.

**8 NEXT MEETING**

Wednesday, 19 July 2017 at 4.30pm in the 1876 Room, Level 2, Sheridan Building.

Meeting closed at 6.15pm.

**CONFIRMED**

DAVID GILBERT  
**Chairman**